



St. Luke Catholic School

Better Together

Parent Association Meeting Minutes April 17, 2023

Attendance: Erin Crawley, Meghan Ferguson, Carrie Knysh, Kyla Norris, Brenda Watmough, Sharilynn Shakeshaft, Shelby Mistecki, Shannon Blyth

Meeting Start Time: 7:29 pm

Treasurer's Report – Erin Crawley on behalf of Melissa Orr-Langner

- Our current balance is \$18,809.42.
- Outstanding cheque not cleared yet (\$544.29 for last week's hot lunch).
- The bank has reimbursed us for the cheque ordering, so we are all squared up after the fraudulent cheque incident.
- Hot lunch profits – projected to end of this session (Sept-April) is \$3,317.70
- I will take out two floats for Games Night (concession and door sales).
- Google form is refreshed and ready to go for the Greenhouse gift certificate sales.

New Business

- *Greenhouse Certificate Sales – Erin Crawley*
 - We had initially talked about a May 1st start date but will open sales early as the Greenhouse opens this Friday. An email will go out with information.
- *Games Night – Erin Crawley*
 - Website for number selection is done.
 - Laptop and microphones are taken care of.
 - Posters are done.
 - Tables – Carrie to chat with Cathy after we receive pre-sale numbers.
 - Tablecloths – Carrie to handle purchasing plastic ones.
 - Daubers – some may have been donated to the school. Brenda to follow up with Paula.
 - Prize donations – Carrie has received items from Cathy. Shelby is working with hot lunch vendors to get donations. We may spend some association funds for items for the older students (ie. Movie tickets).
 - Bottle Depot – Erin to follow up.
 - Subway – set up on hot lunch site for ordering. We may be able get the order delivered. Shelby to confirm.
 - Concession items – Erin, Meghan, and Shelby to discuss.
 - Table set-up – borrow students at 2pm.
 - Calling of numbers – Carrie to follow-up with Cathy to see if any teachers are interested.
 - Call for volunteers to go out – Erin.

Meeting Adjourned: 7:56 pm

Next Meeting: Monday May 15, 2023 following the School Council meeting